



8 February 2019

Dear SIM Freshmen 2019 (TCAS 1: Portfolio)

List of details that SIM freshmen need to take care of before starting the classes for the academic year 2019 are as follows:

Date	Activity	Details
8 February 2019	Student I.D. released	<ul style="list-style-type: none"> ○ Check your student I.D. at https://smartedu.mahidol.ac.th/authen/login.aspx ○ If your student I.D. is not shown, please urgently contact Division of Education Administration within 8 February 2019, Phone 02-8494562, 02-8494569, E-mail: registrar@mahidol.ac.th
8-11 February 2019	Enrollment confirmation	<ul style="list-style-type: none"> ○ Students must confirm their enrollment at Mahidol University https://smartedu.mahidol.ac.th
8-11 February 2019	Final list of admitted students	<ul style="list-style-type: none"> ○ Check the final list of admitted students at https://smartedu.mahidol.ac.th When accessing the website, a pop-up message is displayed that "You are eligible to enroll at Mahidol University". ○ If you have any problems checking the final list of admitted students, please urgently contact Division of Education Administration within 8 February 2019, Phone 02-8494563, 02-8494565, 02-8494567 E-mail: registrar@mahidol.ac.th
8-11 February 2019	E-Mahidol University's Student Profile completion	<ul style="list-style-type: none"> ○ Go to https://smartedu.mahidol.ac.th <ul style="list-style-type: none"> ▪ Fill out the Student Information ▪ Upload your qualification documents, i.e. high school transcript ▪ Retrieve a registration form for Student Health Care Service. After completion, the form must be sent back to given address, no later than 12 February 2019 ▪ The e-Mahidol University's Student Profile must be completed in its entirety, no later than 11 February 2019. ○ If your E-Mahidol University' Student Profile is not filled out within a specified period, your student's status at Mahidol University is subject to cancellation.



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		<ul style="list-style-type: none">○ If you have any problems on completion of the Student Profile, please urgently contact Division of Education Administration, Mahidol University within 11 February 2019 by phone 02-8494561-2 or E-mail: registrar@mahidol.ac.th○ If you have any problems on either retrieving or sending the Health Care Service Form, please contact Division of Student Affairs by e-mail: mahidolhealth@mahidol.edu or FB: @Mahidol Health or phone: 02-8494503
8-11 February 2019	Submission of digital files of student photograph and required documents for making Mahidol University Student I.D. card	<ul style="list-style-type: none">○ Access the E- Student Profile System at https://smarted.mahidol.ac.th, and go to menu “Document Uploading System”<ul style="list-style-type: none">▪ Upload the digital file of student’s photograph on blue background or scanned photograph in jpg format. Size of photograph file is 230 x 312 pixels or 150 kb. Student’s photograph taken must wear formal Mahidol University uniform only and do not wear eyeglasses.▪ A scanned National I.D. Card with certified true copy of the card in jpg format. Size of scanned file should not exceed 2 MB or A4 size.○ After 7-day uploading, you have to check whether your uploaded files of photograph, scanned National I.D. card are accepted. If not, you will be asked to re-upload them. You may often check the approval status of your uploading.○ If you have any problems with uploading documents, please contact Division of Education Administration by phone: 02-8495461-2
8-11 February 2019	Tuition and fee payment	<ul style="list-style-type: none">○ Access the E- Student Profile System at https://smarted.mahidol.ac.th○ Go to menu “Course Registration” to retrieve your invoice.



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		<ul style="list-style-type: none">○ Then, click “Payment” button to display QR code. Scan the QR code with your banking application to make a payment for tuition and fees.○ QR code payment can be made no later than 11 February 2019 until 11 p.m. only○ Keep your slip for proof of payment○ If student does not pay the tuition and fee within a specified period (1-11 February 2019), student’s status at Mahidol University is subject to cancellation.○ Tuition and fees paid to Mahidol University will not be refunded for any reasons.○ If you have any problems, please contact Division of Education Administration by phone: 02-8494563, 02-8494565, 02-8494567
8-11 February 2019	Tuition and fee payment status	<ul style="list-style-type: none">○ Student can check your tuition and fee payment status at https://smarted.mahidol.ac.th○ If you have any problems, please urgently contact Division of Education Administration by phone: 02-8494563, 02-8494565, 02-8494567 or e-mail: registrar@mahidol.ac.th
13-17 May 2019	Transcript/ qualification document submission	<p>The procedure of transcript/ qualification document submission is as follows:</p> <ul style="list-style-type: none">○ Scan your transcript/ qualification document with certified true copy of the original documents.○ Each page of transcript/ qualification document must be scanned into separate file in jpg format.○ File size of each scanned document should not exceed 2 MB or A4 size or 800 x 1,132 pixels○ Go to https://smarted.mahidol.ac.th and upload your scanned transcript/ qualification document into “Student Information” menu



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		<ul style="list-style-type: none"> ○ After 7-day uploading, you must check whether your uploaded files are accepted. If not, you will be asked to re-upload it. You may often check the approval status of your uploading.
<p>To be announced (~mid June 2019)</p>	<p>Application submission for SIM Preparatory Course 2019</p>	<ul style="list-style-type: none"> ○ Optional activity for SIM freshmen who are interested in developing and adjusting on their soft and hard skills, and English for sciences before beginning of the first semester of the first academic year
<p>To be announce (~early August 2019)</p>	<p>SIM Preparatory Course 2019</p>	<ul style="list-style-type: none"> ○ Check the SIM Preparatory Course schedule at www.sc.mahidol.ac.th/PreCollegee.htm
<p>22-24 July 2019</p>	<p>Mahidol University Dormitory (Baan Mahidol) reservation</p>	<ul style="list-style-type: none"> ○ For only student who is interested to stay at Mahidol University dormitory, “Baan Mahidol”, student can online reserve a room at www.student.mahidol.ac.th/newstudent or www.student.mahidol.ac.th ○ Dormitory reservation is available between 22 July (9 a.m.) and 24 July 2019 (3 pm.) ○ If you have any problems, please contact by phone: 02-4419116
<p>27-29 July 2019</p>	<p>Dormitory key pick up</p>	<ul style="list-style-type: none"> ○ For Baan Mahidol dormitory residents only ○ After the QR payment, please bring the payment receipt of your dormitory to pick up your dormitory key at Mahidol University Dormitory Office in office hours (9 a.m. to 4 p.m.)
<p>30 July 2019</p>	<p>Welcome activity for Baan Mahidol Dormitory residents</p>	<ul style="list-style-type: none"> ○ For Baan Mahidol Dorm residents only, student is scheduled to attend a welcome activity on 30 July 2019 at 8.30 a.m.
<p>30-31 July 2019</p>	<p>Picking up a Mahidol University’s student ID card</p>	<ul style="list-style-type: none"> ○ Check a schedule on picking-up a Mahidol University’s student ID card from “News & Announcement” at www.student.mahidol.ac.th/newstudent
<p>To be announced (30 July - 2 August 2019)</p>	<p>Dental Check-up</p>	<ul style="list-style-type: none"> ○ Student must check-up dental health at Division of Dentistry, Faculty of Medicine Ramathibodi Hospital in specified date and time arranged by Mahidol University. Please stay tuned for the update. ○ Wear either school uniform or Mahidol University uniform or appropriate dress



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31 July 2019	Basic Fire Fighting Training and Emergency Evacuation	<ul style="list-style-type: none"> ○ For Baan Mahidol Dorm residents only ○ Student who is a Baan Mahidol Dorm resident is scheduled to train a basic fire-fighting and emergency evacuation on 31 July 2019 at 8.30 a.m.
7-9 August 2019	Student Loan Fund (กยศ and กรอ) by Thai Government	<ul style="list-style-type: none"> ○ For Thai students only ○ Thai students who would like to apply for Student Loan Fund (กยศ and กรอ) granted by Thai Government, please read more information at www.op.mahidol.ac.th/sa ○ If you have any questions, please contact Division of Student Affairs, Mahidol University by phone: 02-8494506-7
13 August 2019	1) HRH Prince Mahidol of Songkla Statue Worship Ceremony	<ul style="list-style-type: none"> ○ Attend the HRH Prince Mahidol of Songkla Statue Worship Ceremony at Mahidol University Learning Center (MLC) ○ Female freshman is scheduled to queue up to walk to Mahidol University Learning Center (MLC) for attending of HRF Prince Mahidol of Songkla Statue Worship Ceremony at Baan Srirang (Dorm#11) (บ้านศรีตรัง หอ 11), and at Na Ong Pra Road (ถนนนางองค์พระ) for male freshman on 13 August 2019 at 6.30 a.m. ○ The dress code is “Formal Mahidol University uniform” ○ Learn how to worship the HRH Prince Mahidol of Songkla Statue through “We Mahidol” Application, https://op.mahidol.ac.th/sa, and Facebook: กองกิจการนักศึกษา มหาวิทยาลัยมหิดล, MU Home
	2) Mahidol University Freshman Orientation 2019	<ul style="list-style-type: none"> ○ Freshmen are required to attend Mahidol University Freshman Orientation 2019 at Prince Mahidol Hall (หอประชุมมหิดลสิทธาคาร), Mahidol University (Salaya campus) ○ The dress code is “Formal Mahidol University uniform”. ○ Learn how to attend the Mahidol University Freshman Orientation 2019 through “We Mahidol” Application, https://op.mahidol.ac.th/sa, and Facebook: กองกิจการนักศึกษา มหาวิทยาลัยมหิดล, MU Home



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<p>To be announced (August 2019)</p>	<p>SIM Freshman Orientation & Parents' Meeting 2019</p>	<ul style="list-style-type: none"> ○ SIM Freshmen and parents are required to attend the SIM Freshman Orientation & Parents' Meeting 2019 at Faculty of Science, Salaya campus ○ We will notify you when the SIM Freshman Orientation & Parents' Meeting 2018 will be held via e-mail and our website. Please stayed tuned for the update at www.sc.mahidol.ac.th/sim
<p>19 August 2019</p>	<p>Mahidol University's classes begin</p>	<ul style="list-style-type: none"> ○ Classes of International programs, Faculty of Science will start from Monday 19 August 2019 at SC1- Building, Faculty of Science, Mahidol University, Salaya campus ○ Check course timetables at www.sc.mahidol.ac.th/sim/CurrentStudent.htm
<p>To be announced (typically during the first week of classes)</p>	<p>Online- registering the additional courses and tuition payment in the Add-Drop period</p>	<ul style="list-style-type: none"> ○ Go to https://scsim.mahidol.ac.th/muscinter/login ○ Choose courses from the course list for the additional registration. Check how many courses needed to additional register at www.sc.mahidol.ac.th/sim ○ Pay the course tuition fees by QR code payment ○ <i>A notification e-mail will be sent to you when the online course registration will be available, or you can check at our website (www.sc.mahidol.ac.th/sim)</i>

<p>Contact information</p>	<p>International Education and Administration Unit Faculty of Science, Mahidol University (Salaya campus) E-mail: scsim@mahidol.ac.th; Phone: 02 4419820 ext. 1199 www.sc.mahidol.ac.th/sim</p>
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